



Large Community Grants Outline Proposal Form

Hub family members are invited to apply for a grant of up to £5,000 via a two-stage application process. **Please submit your completed application by email to info@lowcarbonhub.org** (our preferred submission route) or by post to the Low Carbon Hub offices.

2019-20 Grants

Initial project outline deadline: 16 December 2019

Full application deadline: 24 February 2020

Theme: This year we are leaving the theme open. You can apply for funding towards any activity that contributes towards the Hub's aim: to cut Oxfordshire's carbon footprint and contribute to the creation of a decentralised and locally owned renewable energy system. We welcome applications for activities that encourage the reduction of energy use and fossil fuel consumption by:

- 'powering up': increasing renewable heat or electricity generation
- 'powering down': improved energy efficiency in homes and buildings
- supporting the shift to a low carbon transport system

Completing your form

There are guidance notes to help you complete the forms, and if you have any questions or need assistance with your application please contact Saskya Huggins by email saskya.huggins@lowcarbonhub.org.

There are no word limits for each section but use the size of the box as an indication of the level of detail required.

Part A – General Information

1. Lead organisation name	<input type="text"/>
2. Name of contact person	<input type="text"/>
3. Position in the organisation	<input type="text"/>
4. Address for correspondence	<input type="text"/>
5. Telephone number	<input type="text"/>
6. Email address	<input type="text"/>



Part B – About your project

1. Project name

2. Amount being requested 3. If funds sought are towards the cost of a larger project, what is the total cost?

4. Project start date 5. Project end date

6. Is this application being made on behalf of a consortia of two or more Hub family members? Yes / No If yes, please list all groups under Question 11.

7. Give a brief description of the activity you wish to carry out. Be specific as you can. (300 words)



The Low Carbon Hub measures its impact in relation to planet, prosperity, people and perception. The following section helps us understand how your activity might contribute to one or more of these measures. Leave sections blank if not relevant.

8. PLANET: How will the project contribute towards cutting Oxfordshire's carbon footprint?

9. PEOPLE: In which community is it proposed that the activity will take place?

10. How many people are likely to be involved and in what capacity? Eg volunteers, event attendees

11. Does your activity target a particular group of beneficiaries, and what ideas do you have at this stage to make it as inclusive as possible?

12. Tell us about any other organisations that will be involved in the delivery of the activity, and their role.

13. PROSPERITY: Will the activity help attract further resources into your community, or result in cost savings? If so, how?



14. If funds sought are towards the cost of a larger project, how do you anticipate the additional costs will be met?

15. What lasting impact do you hope your project will deliver?

16. Finally, please let us know of any suggestions you might have to improve our grant application process. We would like our system for distributing the funding to be as efficient, effective and user friendly as possible for us.

Please return your completed application form to:
Saskya Huggins at the Low Carbon Hub by emailing info@lowcarbonhub.org

For internal use only

Date received: