

MINUTES OF ANNUAL GENERAL MEETING HELD ON 28 SEPTEMBER 2016



LOW CARBON HUB IPS LTD

Meeting held on 28/9/16 (Oxfordshire County Council Offices, County Hall, New Road, Oxford)

There were 59 members present. Apologies were received from Steve Drummond, Board member. The chairman, Sam Clarke, held 5 proxy votes.

1 **Welcome and Introductions:** The chair welcomed members present. Each director present introduced themselves.

2 **Minutes of last meeting:** The minutes of the previous AGM meeting were approved.

3 **Directors report:** Barbara Hammond, the CEO had spoken at length before the meeting and taken questions. The Directors report as published in the accounts was received by members without a vote.

4 **Treasurer's report:** Treasurers report. Luke Marion, treasurer, presented the accounts and took questions. It was agreed that work still needed to be done on their presentation. Members voted to accept the audited accounts by 64 to 0.

5 **Appointment of Auditors:** Members also approved by 64 to 0 votes the resolution reappointing Critchleys as auditors.

6 **Election of Directors:** The chair reported that Barbara Hammond and Steve Drummond were retiring by rotation but were offering themselves for re-election.

Members voted to re-elect Barbara Hammond by 64 to 0. Members voted to re-elect Steve Drummond by 63 to 0, with one abstention.

The chair reported that Tom Hoines had joined the Board as a non-exec during the year and that Adriano Figueiredo, Operations Director had also been invited to join the Board.

The members elected Tom Hoines by 63 to 0, with one abstention.

The members elected Adriano Figueiredo by 64 to 0.

It was suggested that it would be helpful to members to publish a short biography of directors, especially new ones.

CLOSE The chairman concluded the meeting by thanking the staff and board for their hard work during the year. He then went on to thank the members present without whose investment our work would not be possible.