



Title of post:	ERDF Project Manager
FT or % P/T:	1.0 FTE (2-year fixed term)
Principal location of work:	9 Park End Street, Oxford OX1 1HH
Salary	£30,000 plus 3% employer's pension contribution
Holiday entitlement	25 days plus bank holidays
Immediate line manager:	Operations Director
Staff managed:	None
Closing date	Wednesday 9 th August
Provisional interview date	Friday 11 August

Overall purpose of post:

The Low Carbon Hub is the lead partner in a ERDF project, Growing Oxfordshire's Low Carbon Economy. The ERDF Project Manager will work with the Operations Director to ensure the successful delivery of the Rural Smart Network Demonstrator pilot and the development of new smart energy business models arising from it.

This role will be suited to an entrepreneurial individual with the relevant technical knowledge and experience and with the ability to develop and implement new business models around energy efficiency programmes and smart grids.

Main duties:

- Working with the Operations Director to identify, design and deliver the Rural Smart Network Demonstrator Pilot;
- Supporting the Operations Director to develop a local Energy Service Company business model (or other business models) that can be offered to social entrepreneurs for development into start-up companies;
- Reporting to the quarterly ERDF Project Board on progress with exception reporting highlighting any areas of risk where senior level action needs to be taken;
- Working with the Business Relationship Manager to ensure that relevant SME are involved in the work and supported to take forward any viable business model arising.

Qualifications

BEng or equivalent in Electrical Engineering – essential
MBA – desired

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Experience

Direct experience of planning and implementation of:

- energy efficiency services to non-domestic users;
- baseline energy, risk and finance modelling;
- procurement and contracting;
- Project management for energy efficiency services during feasibility, implementation and operations;

Experience of (desired but not essential):

- Conceptual understanding of the design of smart grids;
- Smart grid technologies;
- Combination of heating/cooling and smart grids;
- Battery storage (small scale and grid connected);
- Domestic energy efficiency services

This post will be 100% funded through the OxFutures: Growing Oxfordshire's Low Carbon Economy ERDF project and the postholder will be expected to work full-time on the project.